



INFQ EVENT AND TOURNAMENT CANDIDATE TESTING PROCESS:

1. If you as an umpire wish to be tested at an INFQ event or tournament, then you will need to nominate via the Google Docs link that will be sent out from the INFQ office prior to the event or tournament. Should you not nominate then you will not be able to be tested at this event.
2. No longer can you request to only maintain your level; you will be assessed at the tournament and the corresponding level will be awarded based on the performance that you demonstrate.
3. You as the Candidate will need to ensure that you make yourself available for both days of the tournament (or at least 2 of 4 days for longer tournaments) to be involved in the full testing process.
Should you the Candidate only be available for one day of the tournament then you *may* have to forego the option to have both a Feedback Form and Final Assessment completed meaning you will only be assessed on one game and have your Final Assessment completed.
4. You as the Candidate should review the Framework Matrix and Assessment Sheet that are available on the INFQ website prior to the tournament to ensure that you are aware of what you need to achieve to be successful in your Assessment.
5. **You as the Candidate will need to make yourself available (possibly at the end of play) to discuss your feedback form and your Assessment sheet with your testers.**
Should you the Candidate decline for this to occur then this will be noted on your Feedback Form for records purposes and you will only be provided with a copy of this form.
6. Your final level achieved will be decided by the Umpires and/or Assistant Umpires Director with consultation from the testers involved. Should there still be a concern in deciding this level the Umpires Committee may be convened for a meeting for additional consultation. Should you the Candidate wish to dispute the outcome of this process you must submit in writing a request to the INFQ office and Umpires Director within 48 hours of the completion of the tournament. Should any review request be received after this time it will not be accepted and the results will stand.
7. The review process does not guarantee that any decision that has been made will be changed, however you the Candidate are then provided the opportunity to in writing advise why you believe according to the Framework Matrix you believe a review is warranted with your final level.
8. It is up to you as the Candidate to pass along a copy of your Final Assessment sheet to your member centre for their records.

9. Upon the completion of the tournament and during the presentations only umpires who have been successful in attaining new levels, improving their levels or maintaining their levels will be announced at the umpire's presentation. All umpires will have direct access to their Final Assessment sheets when having discussions with your testers.
Should you wish for your level to be withheld from the Umpires presentation then you will need to notify the Umpires/Assistant Umpires Director prior to the Finals round/s commencing on the last day, however should you then change your mind after discussions with your tester you may approach the Umpires Director and the request to withhold your level from being announced will be done wherever possible.
10. The final results will then be posted on the INFQ website when the results from the tournament are released within 2 weeks of the conclusion of the tournament or at the discretion of the INFQ office.